

Watertown-Mayer Kids' Company
Caring Hands Child Care
RATES & BILLING
 (Program Year 2022-23)



ENROLLMENT AND REGISTRATION: September – August

Registration is available through the Community Education website at wm.ce.eleyo.com. Enrollment is dependent on availability, once approved please allow 3-5 business days to process.

INFANT/TODDLER REGISTRATION FEE

(non-refundable)

\$65 per child NEW CONTRACT

\$45 per child ANNUAL RENEWAL (received by April 1, 2022)

INFANT: 6 Wks–18 Mo.

6:45 am - 5:30 pm

Includes Whole Milk

Full Time M-F	4 Day M-TH	3 Day M/ W/ F	2 Day T/TH
\$305	\$265	\$200	\$135

DROP-IN \$72 day (pending availability)

* Weekly \$10 sibling discount eligible

TODDLER: 18–32 Mo.

6:45 am - 5:30 pm

Includes Breakfast, Lunch & Snack

Full Time M-F	4 Day M-TH	3 Day M/ W/ F	2 Day T/TH
\$260	\$230	\$175	\$120

DROP-IN \$65 day (pending availability, lunch not included)

* Weekly \$10 sibling discount eligible

3-YEAR-OLD PRESCHOOL AGE REGISTRATION FEE

(non-refundable)

\$65 per child NEW CONTRACT

\$45 per child ANNUAL RENEWAL (received by April 1, 2022)

PRESCHOOL AGE: 33 Mo. – 48 Mo. (3 Years)

6:45 am - 5:30 pm

Includes Breakfast, Lunch & Snack

5 Day	4 Day	3 Day	2 Day
\$210 wk	\$172 wk	\$132 wk	\$90 wk

DROP-IN \$50 day (pending availability, lunch not included)

* Weekly \$10 sibling discount eligible in Caring Hands

YOUNG ROYALS DISCOUNT Children with 4 or 5 day Caring Hands child care contracts

\$6 weekly discount if enrolled in 3 day class Sept-May

\$5 weekly discount if enrolled in 2 day class Sept-May

Kids' Company reserves the right to delay enrollment due to the need to increase staffing or to gather additional information about the student. Kids' Company Caring Hands also reserves the right to deny or limit service due to non-payment of previous community education charges.

ADDITIONAL FEES

REVISED INFANT/TODDLER CONTRACT FEE:

\$50 per occurrence/per child

Schedule changes are subject to availability and must be submitted in writing to the Program Coordinator. Withdrawals require a two-week notice in writing submitted to the Program Coordinator.

REVISED PRESCHOOL CONTRACT FEE:

\$25 per occurrence/per child

Schedule changes made to the contract require a two week written notice to the program coordinator. This includes if you choose to withdraw from the program. Consistent contract changes represent a new pattern of attendance and must be a minimum of 4 weeks or more.

LATE PAYMENT FEE:

\$35 per month/per account

Late fees apply to any unpaid balances per account/child after the deadline date. Kids' Company reserves the right to discontinue or limit service due to failure to meet payment obligations as defined by the contract.

LATE PICK UP FEE:

per minute/per child

Fees will be assessed for children not picked up by the end of the contract time. A \$1 per minute per child for 1-15 minutes at the end of the contract time. A \$2 per minute per child fee will be assessed for late pick up between 16-30 minutes.

INFANT HOLD FEE:

\$100 per month/per child

We will hold a spot for up to 3 months with an identified start date. Early start date is based on availability. The hold fee is non-refundable and can not be prorated. Families who unenroll will have to submit a new registration.

INFANT/TODDLER SUMMER HOLD FEE:

50% monthly contract fee per child

Current families can hold their spot in the Infant and/or Toddler group for the months of June, July and August at 50% of their contract rate. The hold fee is non-refundable and can not be prorated. Families who un-enroll will have to submit a new registration.

DIAPER FEE:

\$1.00 per diaper

Families will be charged per diaper for use of program supply. Each child must have their own supply of diapers. The program only has extras for emergencies.

DROP IN DAY MEAL:

\$5 per meal

Drop In rates do not include lunch, children must provide a home lunch on days they drop in. If a child does not bring a home lunch the program will provide a supplemental lunch at the rate of \$5 per meal per child.

BILLING POLICIES

VOUCHER CREDITS

Accounts with a full time 5 day contract will be eligible for 5 days of credit at the end of the program season for days the child was absent. Accounts will be charged for absences that exceed 5 days and the child must be contracted for 80% of the season. No credit is available on Non School Days or days a child was in attendance.

PAYMENTS

Invoices are generated on a monthly basis and emailed to families the first week of the month. Invoices indicate charges for the month of upcoming care. Payment is due in advance of childcare services. Payments are due on the 10th of each month. A late fee will be applied to the account if payment for the month is not received by the 15th.

WITHDRAWAL FROM THE PROGRAM

If you need to withdraw your child from Kids' Company, we require a 2 week written notice. If you do not provide written notice in advance of your withdrawal from Kids' Company, you will be billed for all scheduled attendance, including 5 business days from the date we receive written notice. Early withdrawal from the program is subject to Revised Contract Fee.

DELINQUENT ACCOUNTS/ NSF CHECKS

Failure to pay for childcare in a timely manner may result in termination of all community education services, including child care. Account holders with accounts in default are responsible for all costs associated with the collection, including late payment, returned payment and legal fees. The district charges a fee for returned payments due to non sufficient funds (NSF). All community education accounts for family members must be paid in a timely manner in order to continue your enrollment or to begin future enrollment in activities, programs, and services. Failure to pay fees or to make arrangements for payment plan with the program coordinator, we retain the right to terminate their services and to refer the account to the district's authorized collection agency. Account holders are responsible for all collection and legal fees associated with the account. We reserve the right to accept payment only by cash.

HOLIDAYS

Families enrolled in Caring Hands & OST Preschool are responsible for closed holiday days during the program season. Families WILL NOT be charged for closed days between seasons.